



**Taverham Sixth Form**  
One vision. Our passion. Your future.

Beech Avenue  
Taverham  
Norwich  
NR8 6HP

Telephone 01603 861758 (direct line)  
01603 860505 (main office)

E-mail [6thform@taverhamhigh.org](mailto:6thform@taverhamhigh.org)  
Headteacher Ms Carol Dallas

To: Y12 parents/carers (Sep 2021)

20 August 2021

Dear Parent/Carer

We are pleased your child will be joining Taverham Sixth Form and are looking forward to welcoming them in September. We have prepared a *Year 12 Welcome Booklet*, available on our [website](#), alongside *Appendix A* which needs completing and returning by Wednesday 1 September. It is designed to be completed electronically (laptop/PC – not mobile) so there is no need to print. Depending on household income, sixth form students may be eligible for financial assistance. Please follow the link for [further details](#) including an application form. If you require a hard copy of any documents please let us know.

We plan to return to normal rooming and to be able to release students from their year group bubbles. This will be a huge step forward for all members of our community as teachers will be able to work in their own areas again and students will all be able to benefit from our specialist teaching areas and resources. To minimise the risk of transmission of Covid-19, we intend to ask students to continue to regularly sanitise their hands and to clean down their seats and tables at the end of period 4.

Students and staff will not be expected to wear face masks in and around school. We do however recognise that for some students and families you may feel more comfortable and secure in wearing a mask; should you wish your child to wear a mask in school we will fully support this decision. Please note that if your child uses one of the school buses or public transport, they should continue to wear a face mask for such journeys.

Students will no longer be expected to enter through separate entrances. They are expected to be in their period 1 rooms by 8:30 am, sanitising their hands on entry to the room. They should enter the school through the front entrance. Bike racks for sixth formers are at the front of the school. Period 1 will now be used to register attendance to school, so it is vital that all students are on time and that they do not go to their form rooms. Students should not arrive on school site before 8:15 am.

The school day will revert to pre-Covid timings, as below:

Period	Start	End
P1 + registration	08:30	09:35
P2	09:35	10:35
Break	10:35	10:55
P3	10:55	11:55
P4	11:55	12:55
Lunch	12:55	13:40
Tutor time	13:40	14:00
P5	14:00	15:00
P6 (sixth form only)	15:00	16:00

*continued...*



As you may be aware, the Government has once again asked that schools offer all students the opportunity to be tested twice for Covid-19 in September to minimise the chance of a local school closure and a disrupted start to the school year. Therefore, as last year, we will stagger the return of students to facilitate testing. It is also advised that students continue completing lateral flow testing throughout the summer holidays.

Year 12 will be invited into school for testing on Tuesday 7 September, with their teaching starting on Wednesday 8 September. There will be an extended tutor time on Wednesday during period 1 to support transition and ensure that students are ready to start learning.

Students' second Covid tests will be scheduled from Friday 10 September; they will be brought out of class for this.

Details of the times of the first tests will be sent home. It is not compulsory to be tested but, this year, the vast majority of our community were tested in March and this helped keep the number of cases at the school very low. Please could you complete our consent form by following the link below if you are happy for your child to be tested in school in September:

[Consent form for Covid 19 testing September 2021](#)

Please note, if you have more than one child at the school you will need to complete a separate consent form for each child.

Students will be able to see their timetables on MCAS from 31 August 2021. Please be aware that any timetables appearing before this date are draft and may therefore be subject to further change. Students new to the school who do not yet have access to MCAS will be emailed a copy. A hard copy will be given to all students on their first teaching day during the extended tutor time.

A reminder that students should bring with them to the first class of each subject the preparation work they were asked to complete, together with any of the additional tasks they have carried out. All the materials can be found [here](#).

Yours faithfully



Mr J Linnell  
Head of Sixth Form