To: Y9 parents/carers

18 January 2022

Dear Parent/Carer

I hope you have found time over the last few weeks to discuss with your child the Year 9 options booklet that I made available on the school's website and wrote to you about on 17 December 2021. This booklet was intended to precede the Year 9 parents' evening last week and the Year 9 options event scheduled for Thursday 3 February 2022.

Unfortunately, with cases of Covid still high within our community, we have decided that this will now be an online event. From 5:30pm on 3 February 2022, you will be able to access an introduction video as well as short videos from each department telling you a little more about the course. In the days leading up to the event, I will write to you again with the exact location and links for these videos.

Following this, your child will have until the end of half term, Friday 11 February 2022, to complete their options form. This is completed online by following the link: Year 9 options form.

The form itself takes only a few minutes to complete, but please ensure that your child completes all sections correctly as failure to do so could result in them not receiving their first choice options. Similarly, failure to complete and submit the form by 3pm on 11 February 2022 will also mean that your child's option choices are considered after those that are received on time, which could lead to disappointment if groups become full.

If your child needs a little more support with this process, please feel free to tick the box to indicate that they would like a meeting and a member of the leadership team will arrange to meet with them. If your child has special educational needs, a member of the SEND department will make contact with them after 3 February 2022.

Please do not hesitate to contact the school if you have further queries.

Yours faithfully

Mr G Yassin
Deputy Headteacher