

Inspire | Empower | Achieve



TEACHING, LEARNING AND ASSESSMENT POLICY

Trust Committee	Quality of Education
Staff	DHY
Ratified by Trust Board	Autumn 2021
Review due	Autumn 2023

Teaching and Learning

Our ambition is to create learning environments where students are inspired by the teaching they receive, are empowered to take advantage of the opportunities they are presented with and, ultimately, achieve excellence in their learning, thriving in all aspects of their development.

Our approach to teaching and learning is *supportive, developmental and collaborative*, aiming to enable all our students to access high quality learning, that is judged to be outstanding in every aspect.

We encourage all staff to teach with creativity and flair guided by key teaching and learning priorities to ensure consistently high expectations, support and challenge.

Core tenets of our teaching practice include:

- Developing and nurturing mutually respectful relationships.
- Inclusive and challenging curriculum planning.
- High expectations for all students, at all times.
- Regular engagement with metacognitive processes, for example retrieval practice, to ensure the long-term retention of knowledge.
- Clear identification of necessary learning objectives and outcomes.
- A broad range of teaching and learning strategies to support learning.
- Engagement with pedagogical and research-led initiatives to ensure practice reflects the best of what has been said and done.

The effectiveness of teaching is regularly monitored through the Teaching and Learning Evaluation Schedule. This will ensure that strategic development priorities are identified, and relevant support implemented so that our students needs are met.

Assessment

The overriding functions of all assessment is to allow students and teachers to evaluate progress made so far and to identify where gaps in knowledge or skills may exist, and to allow teachers to provide feed back on progress to allow opportunities for students to reflect and improve.

Our assessment methodology relies on a range of assessment, including both formative and summative assessment. Formative assessment should be seen in every lesson through questioning, discussion and review of work. This is likely to lead to instant verbal feedback and the frequency, specificity and immediacy of this assessment feedback is essential to learning.

Assessment of work should be in line with each department's scheme of work to ensure that students from comparable cohorts are being assessed using a common framework. We do not expect staff to mark all book work, only those pieces of work that have been identified within the schemes of work. All assessment pieces should be designed to assess understanding of specific knowledge or skills and should, overtime, build an accurate picture of the learning that has happened. On these pieces of work or assessments, students should expect to receive feedback in line with this policy.

Assessment outcomes are reported to students/families 3 times each year. This is to balance the need for accurate assessment information with workload for teaching staff. This means that some assessment information, particularly where used diagnostically, will be for the benefit of students and teachers but will not be reported directly to families.

For KS3, reporting of achievement is relative to 'age related expectations'. These being the expectation in terms of knowledge, skills and understanding that we would expect a child of that age to demonstrate consistently. This allows families to gauge whether their child is achieving well enough relative to their KS2 outcomes.

At KS4 and KS5, student achievement is reported in terms of GCSE/A-level grades (as appropriate) and allows families to understand achievement relative to ambitious target grades that are set and reported for each student using the Fisher Family Trust (FFT Aspire) '20' indicator at KS4, and GCSE average point scores at A-level . Where necessary, these targets are increased to ensure the school reaches the ambitious achievement targets it sets for itself.

Importantly, both summative and formative assessment information leads to action. Whether that action is a deviation from the planned next task within a lesson, direction towards additional learning materials, feedback through 'next steps' or further support or challenge, there is purpose to all assessment for both students and teachers.

Feedback

Written feedback should be provided for identified tasks within a SOW so they are part of the formative assessment processes evaluating student progress and the development of student knowledge and understanding. All written feedback should be in the format of 'Next Steps' or 'NS'.

Effective 'Next Steps' should be personalised and challenging for individual students and provide a specific task for them to undertake immediately to improve their work or develop their understanding.

Examples of tasks that could be effective next steps are:

- Rewrite your 1st paragraph to explain how...
- Write a further paragraph to discuss...
- Explain 3 advantages/disadvantages of....
- Provide a further 3 examples of....
- Demonstrate your understanding of..... by answering this.....

Further examples of best practice can be found in the Teams staffroom area ([Feedback examples](#))

Students are given time to act upon 'Next Steps' so they can develop the quality of their work and improve their understanding. By engaging with 'Next Steps' in this way, we believe students can make rapid progress in their learning at a personalised level.

In addition to this, feedback can take other forms, including:

- Verbal feedback (whole class or personal)
- Modelling of excellent practice or exemplar material
- Peer or self-assessment against set success criteria
- Re-teaching of or addressing collectively common misconceptions/errors derived from in-class assessment
- Use of whole class feedback forms (example found within Team staffroom area above)

Students should expect to be held to account for the presentation of their work, either verbally or written in person or through more generic methods such as monitoring sheets (examples available within the Teams staffroom link above) that they may be expected to engage with in some subjects.

Finally, in order to ensure that students are rewarded and feel their efforts are valued, all staff should seek opportunities to praise students both verbally and in writing wherever possible. This should always be authentic and specific so students are made aware of good practice.

Monitoring Teaching and Learning

Teaching and Learning Evaluation Schedule

The Teaching and Learning Evaluation Schedule provides a method for monitoring the quality of teaching and learning across the school and within faculties to ensure high quality Teaching and Learning. The process provides opportunities to highlight areas of excellent practice which can be shared and disseminated across the school. The schedule also provides opportunity to review school priorities and identify areas for development.

The schedule works in 3 phases across the academic year with each phase lasting for 4 weeks.

Each phase consists of:

- Whole-school book review
- Faculty homework review
- Faculty/subject learning walks
- Joint HoF learning walk with SLT
- Completion of Faculty evaluation (summarising all the information gathered within faculties).
- Student questionnaire

The Teaching and Learning Evaluation Schedule is published annually so that staff members are informed when learning walks will be completed and what the focus is.

Lesson Observations

Lesson observations are central in establishing a developmental ethos for staff members to take responsibility for developing their own practice through professional conversations with other colleagues. These conversations allow for challenge and reflection in order for teachers to continually develop their practice.

Teachers are observed twice each academic year, once by LT and once by their HoF or HoD. Joint observations are undertaken wherever possible.

To support the developmental ethos, lesson observations are not graded, and feedback is focused on strengths and areas for development. Each observation will be for a minimum of 30 minutes and will be followed by a feedback meeting within 48 hours of the observation (wherever possible). Specific questions are asked during each feedback session to ensure a focus on our academy improvement objectives and a target for the member of staff to move forward with is agreed within this meeting. This target should be the focal point of the next observation and help shape CPD provision within the school.

Staff members are required to complete the lesson observation proforma and send to the observer the day before the observation along with their seating plan, relevant data for the class and the SOW they are following with the lesson identified that they are teaching.

CPD

High-quality teaching is one of the main determinants of achievement. Therefore, we invest continually in teachers to ensure they are supported to deliver high-quality learning. We are committed to delivering effective, sustainable CPD for staff members and establishing an ethos whereby staff members take responsibility for their own professional development.

The key aims for our CPD provision are:

- To have a lasting impact on student outcomes through improved teacher practice;
- To establish professional development for every member of staff as the core of our school ethos;
- To create a shared sense of purpose;
- To tailor teaching and learning CPD to individual staff needs;
- To establish a developmental, supportive, collaborative ethos.

Our CPD programme is split into different areas:

- Teaching & Learning Pathways – *to engage colleagues with evidence-based pedagogy focusing on areas for improvement within the academy improvement plan.*
- Subject Planning and Development Sessions – *to give departments curriculum development time to embed CPD learning.*
- Enhanced Induction for new staff – *to enable new colleagues to quickly establish themselves within the school*
- Access to the National College Webinars – *to allow easy access to bespoke, high quality CPD*
- Professional Qualifications eg: National Professional Qualifications – *to support the development of established and successful colleagues*
- Bespoke external Inset