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Headteacher Dr Roger Harris

To: Year 9 Parents/Carers

13 January 2023

Dear Parent/Carer

Year 9 Camping at Hautbois Great House, Coltishall - Wednesday 12 to Friday 14 July 2023

At Taverham High School, we usually invite all of Year 9 to take part in an annual residential trip to Hautbois, but because of the pandemic, this has not been able to take place in recent years. Students will be camping and participating in a wide range of exciting activities. The purpose of the trip is to inspire and motivate the students and enable them to develop key skills and support their personal development.

We are requesting a contribution of £155.00 to cover the cost of the trip, this cost includes food and drink. Whilst there is no obligation to make the contribution, without such contributions, this visit will have to be cancelled as the school is not able to provide further financial support. However, if your child/ward is eligible for pupil premium and you require assistance, please contact Mrs Egleton, our School Business Manager.

I look forward to receiving your first payment of £55.00, which is a non-refundable deposit by Monday 6 February 2023. The cost is non-refundable, except in the circumstance of an insurance claim which we would require a doctor's letter confirming that they are unfit to travel. Two further payments of £50.00 are due by the following dates:

- **Monday 6 March 2023**
- **Thursday 6 April 2023**

(There is also an option to pay the full amount of £155.00 to your child's Wisepay account)

As you are aware, the school now accepts debit and credit card payments online through Wisepay and therefore no longer accept payments by cheque. Wisepay can be accessed through the link at the top right of our website.

We are confident that the students will have a fantastic time and we will issue further details in due course.

I would be grateful if you would complete the permission slip attached.

Yours faithfully



Ms D Birkin
Head of Year 9

Please return to Reception FAO Ms D Birkin by Monday 6 February 2023

Student's name:

Tutor Group:

Parent/Carer contact number:

I give permission for my child/ward to attend the Year 9 – Camping Trip at Hautbois Great House and am happy to pay a voluntary contribution on Wisepay in:

3 instalments of £55.00 or 1 Full Payment of £155.00 (Please delete where appropriate)

Signed: (Parent/Carer)

Date: