

To: Year 11 Parents/Carers

12 May 2023

Dear Parents / Carers

As you may be aware, Friday 26 May 2023 will be your child/ward's last school day at Taverham High School before they go on study leave. There have been several questions about what is happening from now until then and I wanted to clarify this for you.

**Monday 15 May 2023 - Friday 26 May 2023**

As of Monday 15 May 2023, our school day will change to the Summer exam schedule and will be as follows:

<b>Registration/Period 1:</b>	<b>08:30 - 09:35</b>
Period 2:	09:35 - 10:35
<b>Break:</b>	<b>10:35 - 10:55</b>
Period 3:	10:55 - 11:55
<b>Lunch:</b>	<b>11:55 - 12:40</b>
Assembly/Form time:	12:40 - 13:00
<b>Period 4:</b>	<b>13:00 - 14:00</b>
Period 5:	14:00 - 15:00

When your child/ward is not in an exam they will be in their normal timetabled class, in full school uniform.

On **Friday 26 May 2023**, there is an exam in the morning for some students. At 11:30 am Year 11 will gather on the MUGA for end of year celebrations. These include refreshments and a snack, as well as an opportunity for students to sign one another's shirts (if you are happy for them to do so!)

Students will then leave school site at **12:00 noon** via the side entrance. For those students who have an exam in the afternoon, they will be able to stay on the school site and revise in a supervised room or go home and return later in the afternoon. For those students who get the school bus, if you are unable to collect them or make alternative arrangements (i.e. going with a friend and returning to school site at 3:00 pm to catch the school bus), please let us know and we will look into organising a mini bus for them.

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### **Monday 5 June 2023**

Following half term, Year 11 will be on study leave. This means they will be expected to do revision at home between exams. When they have an exam, they will come into school dressed in full school uniform to sit the exam and then leave the school site afterwards. Whilst we do not have capacity for all students to come to school to revise, we will try to accommodate as many students as possible in the Sixth Form Study Centre, but they will need to book this via the following link: <https://forms.office.com/e/8YDzHP0VHb> The Study Centre will be available for students for periods 1 to 3 each day.

### **Year 11 – Prom**

A reminder that the Year 11 Prom tickets are currently on sale via WisePay. Final purchase of tickets will need to be made no later than **Wednesday 14 June 2023**, so that final arrangements can be made ahead of the event on **Thursday 6 July 2023**.

We realise the cost of attending the Prom is substantial and we would like to offer support, so that no student feels excluded from Prom. We have therefore begun collecting Prom attire for a pop-up shop that will be open for a few days towards the end of June in the Main Hall, after school. The pop-up will comprise of donated clothing to be rented for a small amount, which will go towards the dry cleaning of the outfit for future Proms. If you do have any formal wear, suits and dresses, that you would be willing to donate, we would be very grateful; this is a scheme we are hoping to run year on year. Please bring any items to be donated to the Main Reception.

To attend the pop-up, please book via this link: [Prom Pop Up booking form](#)

I will be reviewing behaviour and attendance data the week of **Monday 22 May 2023** and will let students know if they cannot attend Prom. As a school we retain the right to refuse sale of tickets to any student as well as refusal to attend Prom as a result of inappropriate behaviour/intoxicated appearance.

Any questions or concerns, please contact me at [y.molloy@taverhamhigh.org](mailto:y.molloy@taverhamhigh.org)

I would like to take this opportunity to wish all Year 11's well in their exams and for the future too.

Yours faithfully



Miss Y Molloy  
Head of Year 11

