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Headteacher Dr Roger Harris

To: Year 11 Parent/Carers

4 July 2023

Dear Parent/Carer

### Year 11 - Summer 2023 Examination Results

Please be advised that the Summer 2023 examination results can be collected from the Atrium at school between 9:00 am and 11:00 am on the following days:

- A-level results day: Thursday 17 August 2023
- GCSE results day: Thursday 24 August 2023

PLEASE NOTE: Results will only be issued to the student concerned. Parent/Carers, other family members or friends will NOT be able to collect results without written notification, signed by the student. This would either be by bringing a signed letter from the student or the student completing the attached form. Any results that have not been collected will be posted to the student directly.

If you have any further queries, please do not hesitate in contacting me.

Yours faithfully



Mrs C Haywood  
Exams Manager



### Results Collection Request

I authorise the named person to collect my GCE/GCSE examination results on my behalf.

Name of person collecting results (please print): \_\_\_\_\_

Candidate Name (please print): \_\_\_\_\_

Candidate Signature: \_\_\_\_\_

Date: \_\_\_\_\_

This form must be handed in when the authorised person collects your results.

Results will not be released unless the correct documentation is made available.