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Headteacher Dr Roger Harris

To: Year 9 parents/carers

23 January 2024

Dear Parent/Carer

Following the Year 9 parents' evening, it is likely you have begun thinking about and perhaps discussing the options process with your child in preparation for their GCSEs beginning in September.

The online options booklet can be found following the link below (paper copies are available on request):

[Curriculum – Introduction – Featured Content](#)

As you may be aware, our Year 9 Options Evening, where you can discuss the choices available with the subject specific teams, takes place on Thursday 1 February 2024 starting at 5:30 pm.

This event will begin with a presentation in the main hall explaining the options process and the options available. Following this, subjects will be represented on stalls in the hall, canteen, atrium and sixth form study centre for you to visit and ask questions about the courses.

Following this event, your child will have until Wednesday 28 February at 5pm to complete their options form. This is completed online by following the link below:

[Year 9 Options Form](#) (please note responses not accepted until after the presentation evening)

The form itself takes only a few minutes to complete, but please ensure that your child completes all sections correctly as failure to do so could result in them not receiving their first-choice options.

Similarly, failure to complete and submit the form **by 5pm on 28 February** will also mean that your child's option choices are considered after those that are received on time, which could lead to disappointment if groups become full.

If your child needs a little more support with this process, please feel free to tick the box to indicate that they would like a meeting (question 10 on the form) and a member of the leadership team will arrange to meet with them. If your child has special educational needs, a member of the SEND department will make contact with them over the next few weeks.

Please do not hesitate to contact the school if you have further queries.

Yours faithfully



Mr G Yassin
Head of School