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Headteacher Ms Carol Dallas

To: all parents/carers

18 December 2020

Dear Parent/Carer

Following the Government's recent announcement last night, I am writing to inform you that students in Years 11 and 13 will return to school on Monday 4 January. Students in Years 7, 8, 9, 10 and 12 will be expected to carry out remote learning from home. Students of key worker parents/carers are also welcome to come into school but please could I ask you to contact Ms Ricketts via email r_ricketts@taverhamhigh.org if you would like your child to return on Monday 4 January 2021.

Our provision will be different to the previous school closure and will aim to provide high quality learning for all of our students so that they can continue their education at home by following their curriculum as closely as possible. Students will be expected to access their work through Teams on a lesson by lesson basis. This means students will follow their normal timetable of the lessons they have on each day.

Students will be required to log on to Teams and they should click on their 'Remote Education' year group Team and then their lesson subject channel. Within the subject, students should access the appropriate folder that will be labelled with the date, subject teacher and period. Within the folder, teachers will upload or link to the class work for that lesson, upload or link to a pre-recorded webinar or deliver a live lesson.

We would like to ask that students log into their school email account at least once each day to receive any messages. Staff will provide details of when work is required to be submitted for feedback and will limit the need for any printing.

We hope that you will be able to support your child with their learning through this challenging time and we hope they will be back in school soon to continue their education.

If you have any questions about our home learning provision, please contact David Hyett on d_hyett@taverhamhigh.org. If you are having any difficulties with any of our IT systems, please contact ICT Support directly on itsupport@taverhamhigh.org

Year 9 Parents/Carers only

Following my letter of 10 December, firstly I would like to thank you for providing feedback to our consultation on changes to the end of day arrangements for Year 9 students. The majority of responses we received were overwhelmingly positive. I am therefore writing to inform you that governors agreed to reduce the Year 9 students' lunch hour by 10 minutes and allow students to leave school at 2:50 pm.

Covid Update

Please can I remind you that should your child become ill over the Christmas break we would urge you to act swiftly to get a test so that we can contact families and avoid any risks to our community. The drive through testing centres are a faster method of getting a test and result than the mail delivery options and I would urge any parent/carer to use this type of service where possible if you need a test.

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The school will check the office@ email address up until Monday 21 December 2020 at 5:00 pm to communicate with parents/carers and ensure that the students are contacted to isolate. After this time the NHS Track and Trace Team will work with the Norfolk Outbreak Management Team to provide the track and trace provision. Norfolk County Council has issued this guidance to support schools and all staff to avoid schools being on call over the Christmas period.

Since my letter last week, I can now confirm we have had a further 5 positive cases. The students of 4 of those cases were already self isolating for various reasons and we were informed of a further case this morning. All those who have been in close contact with the Year 11 student have been identified and sent home this morning. We currently have 1 member of staff waiting for a test result. Should your child develop any symptoms over the break please could I ask you to keep the school informed via the office@taverhamhigh.org email address so that we can continue to log absences when we return in the New Year.

I would like to thank you for your continued support over the last term and wish you good health and happiness in 2021.

Yours faithfully

A handwritten signature in black ink that reads "C Dallas". The signature is written in a cursive style with a large, looped 'C' at the beginning.

Ms C Dallas
Headteacher